

**NEMO Workforce Investment Board  
YOUTH COUNCIL  
Meeting Minutes**

**November 4, 2008**

**PRESENT:**

**Youth Council Members:**

Debbie Akright, Division of Youth Services  
Mark Chambers, Moberly Area Community College  
Terry Ewalt, Foster Parent  
Terri Jones, Kirksville Area Technical Center  
Donna Ragsdale Dunwoody, Moberly Housing Authority  
Penny Miles, Northeast Missouri Community Action Agency  
Alonna Murphy, 10<sup>th</sup> Circuit Juvenile Office

**Guests:**

Laurie Assell, Center for Effective Nonprofits  
Krystal Collins, Boonslick RPC  
JoAnn Toerper, Boonslick RPC  
Laura Melling, Youth Guest  
Sheree Prebe, Gamm, Inc.

**NEMO Workforce Investment Board Staff:**

Casie Buamann  
Mark Fuqua  
Brandi Glover  
Sharon Hillard  
Linda Studer

## **MEETING CALLED TO ORDER**

Chairperson Penny Miles called the November 4, 2008, Northeast Missouri Workforce Investment Board (NEMO WIB) Youth Council (YC) meeting to order at approximately 9:30 a.m. at the Monroe County Farmers Mutual Insurance Community Building in Paris, Missouri.

## **ROLL CALL AND SIGNATURE SHEET**

Mark Chambers, NEMO WIB Youth Council Secretary/Treasurer, took roll call. Four Youth Council members were present and a quorum was established. Signature sheets were initialed by all individuals.

## **APPROVAL OF AGENDA**

Donna Dunwoody made a motion to approve the agenda. Mark Chambers seconded the motion and the motion was approved.

## **APPROVAL OF THE YOUTH COUNCIL MINUTES**

Terri Jones made a motion to approve the June 13, 2008 meeting minutes. Debbie Akright seconded the motion and the motion was approved.

## **YOUTH SERVICE PROVIDERS REPORTS**

Youth service provider reports were presented for Gamm, Inc. and Boonslick RPC. There were no questions regarding the reports.

## **OTHER BUSINESS**

Youth Innovations Coordinator Brandi Glover asked everyone to review a grant application she passed out. Brandi said she would be contacting the members in a couple of weeks for their input about the grant.

## **STRATEGIC PLANNING**

With the guidance of Laurie Assell, Center for Effective Nonprofits, the Youth Council members worked toward the development of the Strategic Plan. They began by doing a SWOT analysis to identify the strengths, weaknesses, opportunities and threats of or to the Youth Council. Next they identified and prioritized their goals. Then they began to identify the activities, person(s) responsible, timeline, resources and measurable outcomes for those goals.

## **SET NEXT MEETING DATE/LOCATION**

The next meeting date was set for 9:30-11:30 a.m. January 16, 2009 at the Monroe County Farmers Mutual Insurance Community Building, Paris, MO. However before the meeting adjourned, Brandi asked the YC members to consider meeting earlier in December to complete

the Strategic Plan. Because some of the members had left early, Brandi said she would contact everyone to see if this would be possible.

### **ADJOURNMENT**

The meeting adjourned at approximately 3:00 p.m.

Respectfully Submitted By:

Mark Chambers