



INVESTMENT BOARD • 111 E. Monroe • Paris, Missouri 65275 • (660) 327-5127 • Fax (660) 327-5128
Fred Vahle, Chairman • Mark Fuqua, Executive Director
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NEMO WORKFORCE INVESTMENT BOARD

EXECUTIVE and ONE-STOP

COMMITTEE MEETING MINUTES

March 8, 2011

MEMBERS PRESENT:

WIB EXECUTIVE MEMBERS

Steve Hines
Terry Hughes
Gordon Ipson
Bonnie Seehase

WIB STAFF

Casie Baumann
Sharon Hillard
Linda Studer

WIB ONE-STOP COMMITTEE MEMBERS

Terry Hughes

CLEO's

Glenn Turner

MEETING CALLED TO ORDER

Vice Chairperson Bonnie Seehase called the March 8, 2011 Executive and One-Stop Committee meeting to order at approximately 6:30 p.m.

ROLL CALL

Four Executive Committee members were present and a quorum was established. One One-Stop Committee member was present. One CLEO member was also present.

APPROVAL OF THE AGENDA

Gordon Ipson moved to approve the March 8, 2011 Executive and One-Stop Committee meeting agenda. Steve Hines seconded the motion and the motion was approved.

APPROVAL OF WIB EXECUTIVE MINUTES (SEPTEMBER 27, 2010)

Gordon Ipson moved to approve the September 27, 2010 Executive Meeting minutes. Terry Hughes seconded the motion and the motion was approved.

NGCC & FUNCTIONAL LEADER REQUEST FOR PROPOSAL (RFP)

Bonnie said several of the committee members who were unable to attend the meeting had emailed their response to the basic questions proposed for the RFP discussion to the WIB office. Everyone who hadn't had the opportunity to read those responses was given copies to review.

Casie said she attended a financial roundtable last week and it was mentioned that everyone should be providing updates for the upcoming program year. It was also stated that if we are not planning to do an RFP we must provide documentation stating why we are not doing a RFP by April 1. She then read the following email statement she received from DWD: As a reminder, your region was granted a one-year waiver of the RFP of staffing to implement the NGCC model. In our initial negotiations, Mark Fuqua requested a waiver to allow your region to be better prepared to fully implement the model. In agreeing to the consortium agreement, DWD made it clear the waiver was for only one year. We hope this clarifies DWD's expectations. If not please let us know.

Casie said last year the Board discussed doing a Request for Proposal. However, they decided to ask for the waiver and follow the consortium agreement instead. Unfortunately, this year I believe we are going to be forced to do the RFP. Bonnie said at this point, she didn't see where we have a choice; the RFP is going to happen. We just need to decide how we want to mold it.

Casie said WIB staff plans to work on the RFP this month and have it out to the public by April 1. Proposals will be due around May 1, and evaluations will be done in May. Then in June, the WIB will decide who is going to be the provider. Casie said the reason for the committee meeting was to get some direction from the members to put the RFP together. Then the RFP could be tweaked depending on the outcome of the WIB meeting. Committee members reviewed some basic questions that needed to be addressed and after the discussion, the following motion was made.

Steve Hines moved that the Executive Committee recommend that the NEMO WIB do a Request for Proposal (RFP) for staffing for the Next Generation Career Centers (NGCC) for the WIA Title I Adult and Dislocated Worker services for PY 2011 with the following bulleted requirements.

- Percentage for staffing overhead cost: 5% not to exceed 10% will be allowed (percentage will be used as part of the evaluation criteria for the proposal)
- Check cutting function related to participant activities will be done at the WIB office
- A Request for Proposal for 4 Functional Leaders should be offered
- Close Macon satellite office
- LaBelle satellite site would be cut back to one full-time employee (FTE)
- Depending on the availability of funds, address the LaBelle satellite. If it remains open it should be with 1 FTE.
- Refer the question of the LaBelle satellite site to the full board for more input

Gordon Ipson seconded the motion and the motion was approved.

CLEO Chairperson Glenn Turner concurred with the recommendation.

MEETING ADJOURNED

The meeting adjourned at approximately 8:30 p.m.

Submitted by,

Jo Moncrief