



INVESTMENT BOARD • 111 E. Monroe • Paris, Missouri 65275 • (660) 327-5127 • Fax (660) 327-5128
Fred Vahle, Chairman • Mark Fuqua, Executive Director
www.nemowib.org

NEMO WORKFORCE INVESTMENT BOARD
EXECUTIVE, FINANCE & PERSONNEL COMMITTEE
CONFERENCE CALL MEETING MINUTES

March 3, 2011

MEMBERS:

WIB EXECUTIVE MEMBERS

Kelly Hardcastle
Steve Hines
Terry Hughes
Gordon Ipson
Jo Moncrief
Clarice Hill
Bonnie Seehase
Fred Vahle

WIB PERSONNEL COMMITTEE MEMBERS

Kelly Hardcastle
Bonnie Seehase

CLEO's

John Campen – Exe. Com. Member
Lyndon Bode – Finance Com.
Evan Glasgow

WIB FINANCE COMMITTEE MEMBERS

Steve Hines
Clarice Hill
Jo Moncrief

WIB STAFF

Casie Baumann
Sharon Hillard

MEETING CALLED TO ORDER

Chairperson Fred Vahle called the March 3, 2011 Executive, Finance, and Personnel Committee conference call meeting to order at approximately 3:00 p.m.

ROLL CALL

Eight Executive, three Finance, and two Personnel Committee members were present. A quorum of each of the committees was established. Two Chief Local Elected Officials (CLEOs) were present. However, only one Executive Committee CLEO member was present and a quorum of the CLEO Executive Committee could not be established.

REVIEW OF WIB BUDGET & WIB STAFFING

Fred said the WIB staffing budget was approved last fall leaving in Cyndi John's position of CAP Coordinator that was in the process of being eliminated until the program closed and so she could cover for Youth Coordinator Brandi Glover while she was on medical leave. At that time, it was stated that if funding were to become available, the budget would be adjusted.

Casie explained that although the WIB hadn't received any new grants, some additional funding was available. She said there were enough funds available to fund the position through June. An adjusted budget and salary information was emailed to the committee members for their review prior to the meeting. Casie also noted that with the WIB Executive Director on medical leave there was an additional work load at the WIB office, and Cyndi fulfills the position of EO Officer for the WIB.

It was stated that there is a possibility of funding cuts for the coming program year and that the WIB may need to retain carryover to keep from losing additional staff. After further discussion, the following motions were made:

Personnel Committee

Bonnie Seehase moved that the WIB extend the employment of Cyndi Johns for the next two months to include the months of March and April. The issue of her employment would be revisited when Mark returns or in mid April. Kelly Hardcastle seconded the motion and the motion was approved.

Finance Committee

Steve Hines moved to accept the recommendation of the Personnel Committee to finance the employment of Cyndi Johns for the months of March and April and to revisit the issue of her employment in mid April. Jo Moncrief seconded the motion and the motion was approved.

Executive Committee

Gordon Ipson moved to accept the recommendations of the Personnel and Finance Committees. Clarice Hill seconded the motion and the motion was approved.

A quorum of the CLEO Executive Committee was not present. However, CLEO Executive Committee member John Campen and Commissioner Evan Glasgow were present and were in agreement with the vote of the WIB Executive Committee.

The CLEO Executive Committee met by phone March 10, 2011, and concurred with the vote of the NEMO WIB Executive Committee. Please see the attached email.

MEETING ADJOURNED

The meeting adjourned at approximately 3:50 p.m.

Submitted by,

Jo Moncrief