

**MEMORANDUM OF UNDERSTANDING
BETWEEN
NORTHEAST MISSOURI WORKFORCE INVESTMENT BOARD
AND
MOBERLY AREA COMMUNITY COLLEGE**

PURPOSE OF THIS AGREEMENT: This agreement is entered into between the Northeast Missouri Workforce Investment Board and Moberly Area Community College.

OBJECTIVE: To define roles and responsibilities in the statewide National Career Readiness Certificate (NCRC) initiative.

AGREEMENT TIME FRAME: The time frame for this agreement shall be November 1, 2012, through October 31, 2013.

RENEWAL OPTIONS: This agreement may be renewed for additional one year periods or a portion thereof. In the event that this agreement is renewed, all terms, conditions, and provisions of the original agreement or as revised, shall remain the same and apply during the renewal period(s) unless otherwise agreed to in writing.

REVISION PROCESS: This agreement may be revised at any time during the period of the agreement. Revisions to the agreement will require signature by all parties.

MUTUAL AGREEMENTS AND UNDERSTANDINGS OF THE PARTIES:

1. Pursuant to a Memorandum of Understanding between the Division of Workforce Development and the Missouri Community Colleges, it is agreed the parties (including the northeast Missouri Career Centers) to this MOU shall collaborate on an as needed basis to deliver NCRC assessments. Moberly Area Community College agrees to provide on-campus space and/or proctoring services according to a mutually agreed upon group testing schedule or on specific group testing dates scheduled as a result of need as determined by customer usage in the area Career Centers.
2. As part of this agreement, it is understood the parties will not disseminate the KeyTrain/Career Ready 101 curriculum, and the assessments covered under this agreement (Applied Mathematics, Reading for Information, and Locating Information), except as authorized. In the event of any unauthorized dissemination, whether inadvertent or otherwise, the parties agree that they will notify DWD as soon as possible and cooperative in an effort to minimize the dissemination.

LIABILITY: No employee or officer, individually or collectively, of any party incurs or assumes any individual or personal liability for the execution of this agreement or by reason of the default of the performance of any of the terms hereof.

TERMINATION: This agreement may be terminated at any time during the period of the agreement, with or without cause, by any party with a 30 day written notice to the other party.

EXECUTION: This agreement shall become effective upon signature by both parties.

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SIGNATURES:

For Northeast Missouri Workforce Investment Board



signature

Mr. Mark Fuqua

12-3-12

date

Executive Director

For Moberly Area Community College



signature

Dr. Evelyn Jorgenson

11/27/12

date

President

title