

September 14, 2004

LWIA #2                      ISSUANCE 03-01

TO:                              All Program Operators

FROM:                          Sharon Hays, Executive Director

SUBJECT:                      Procurement Guidelines

PURPOSE:                    To provide Procurement Guidelines for the Workforce Investment Act Programs.

SUBSTANCE:                Attached hereto is the NEMO Workforce Investment Board's Procurement Guidelines under the Workforce Investment Act (WIA).

ACTION:                      The Procurement Guidelines are to be used by sub-contractors effective immediately.

CONTACT:                    If you have any questions regarding this issuance, please contact me at (660) 327-5125.

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Sharon Hays, Executive Director