

**NEMO Workforce Investment Board (WIB)  
One-Stop Committee Meeting  
July 29, 2011**

<b>Members Present</b>	<b>Guest</b>	<b>CLEOs Present</b>	<b>WIB Staff</b>
Clarice Hill	Gordon Ipson	Arden Engelage	Mark Fuqua
Jo Moncrief	Diane Simbro		Sharon Hillard
Janice Robinson (by phone)			
Beverly Gallagher (by phone)			
Pat Poepping			
CLEO Glenn Turner (by phone)			

Workforce Investment Board One-Stop Committee Chairperson called the July 29, 2011 One-Stop meeting to order at approximately 11:00 a.m. at the Missouri Career Center Hannibal to discuss the designation of the One-Stop Operator.

Clarice said the roles and responsibilities of the One-Stop Operator were discussed in a prior meeting. Also noted in the prior meeting was the need to make the following changes to the agreement:

- Spell out all of the acronyms
- Change CEOs to CLEOs and spell out acronym
- In the next to last bullet change the spelling of agencies to agency's

Clarice said that WIB Director Mark Fuqua explained that most, if not all, of the WIBs are now designating the Career Center Functional Leader as the One-Stop Operator. Clarice asked if anyone had any other comments or changes regarding the document. None were noted.

Jo Moncrief moved that the One-Stop Committee recommend that the NEMO Workforce Investment Board approve the One-Stop Operator Designation Roles & Responsibilities as signed by the consortium of required One-Stop Partners which states that the Functional Leader of each Missouri Career Center and their employer of record be designated and certified as the One-Stop Operator for the Moberly, Hannibal, Kirksville and Warrenton Missouri Career Centers. The One-Stop Committee also recommends that the NEMO Workforce Investment Board Chairperson be authorized to sign this agreement. Janice Robinson seconded the motion. A roll call vote was taken, and the motion was approved. CLEO Glenn Turner concurred.

Gordon Ipson moved to adjourn the meeting. Jo Moncrief seconded the motion, and the meeting adjourned at approximately 11:30 a.m.

Respectfully Submitted,

Jo Moncrief