

**NEMO Workforce Investment Board (WIB)  
Monitoring/Continuous Improvement Committee Conference Call Meeting  
January 17, 2012**

**Members Present:**

Teresa Keller  
Penny Miles  
Jo Moncrief  
Gordon Ipson  
Joyce Carroll  
Pat Poepping

**WIB Staff:**

Mark Fuqua  
Brandi Glover  
Sharon Hillard  
Brant Long  
Nickie Newel  
Linda Studer

The WIB Nominations Committee Conference Call meeting was called to order at approximately 2:00 p.m. by Committee Chairperson Teresa Keller.

Seven committee members were present and a quorum was established.

Linda Studer reviewed the PY 2010 Program Operations Monitoring report for Gamm, Inc. for the Adult, Dislocated Worker, Youth, Hero at Home, and NEG Ortech file reviews and the PY 2010 Program Operations Monitoring report for Boonslick RPC for the Adult, Youth, and Dislocated Worker file reviews. Linda said the service providers must submit a corrective action plan for items listed as concerns. Items listed as comments were suggestions and did not require a response unless specifically requested. Linda explained that Gamm, Inc. did not respond to the comments listed in the report because they were not going to be awarded the program contracts for the following program year. She said there were several findings in the reports but she felt it was due to this being the first year for the implementation of the Next Generation Career Center (NGCC) model.

Brandi Glover reviewed the PY 2010 Summer Youth Programs Operations Monitoring reports for the State Parks Youth Corps (SPYC) Program and the Missouri Summer Jobs (TANF) Program for Gamm, Inc. and Boonslick RPC. Brandi said Gamm, Inc. and Boonslick RPC each had one concern; overall the monitoring was good and there were no major issues.

Brant Long said the PY 2010 Fiscal Monitoring for Gamm, Inc. and Boonslick RPC was conducted by the WIB's previous Fiscal Officer Casie Baumann. Before her leaving, Casie stated that the subcontractors had fulfilled all their audit requirements except for two outstanding issues. Boonslick had an inventory issue that was resolved by replacing a hard drive. Additionally Gamm, Inc. had an inventory issue regarding two older computers that was resolved by Gamm providing the WIB office with documentation which was provided to DWD and DWD allowed us to surplus the computers which fulfilled the audit requirement.

Gordon Ipson moved that the Monitoring and Continuous Improvement Committee recommend that the NEMO WIB approve the Program Year 2010 Programmatic and Fiscal Monitoring as the Committee finds that the service providers have provided sufficient response to the comments and concerns noted and recommends the suspension of further PY 2010 Title I-B

Adult, Youth, Dislocated Worker, National Emergency-Ortech Grant, Hero at Home, State Parks Youth Corps Program (SYPC) and the Missouri Summer Jobs (TANF) Program monitoring unless and until information warrants reinstatement of such monitoring. The motion was seconded by Jo Moncrief. A roll call vote was taken and the motion passed unanimously.

The members agreed that Committee Chairperson Teresa Keller would bring the recommendation to the floor in the form of a motion at the January 23, 2012 NEMO WIB meeting. Jo Moncrief stated that she would be available to second the motion. Committee members were asked if the format of the reports was acceptable. Everyone agreed that they liked the format.

Jo Moncrief made a motion to adjourn the meeting. The motion was seconded by Pat Poepping. The meeting adjourned at approximately 2:20 p.m.

Respectfully Submitted,

Jo Moncrief